



## **Registered Behavior Technician/Behavior Technician**

**Classification:** Hourly Non-Exempt

**Status:** Full-time or Part-time

**Reports To:** BCBA Supervisor

### **Summary/Objective**

Responsible for providing intensive behavioral intervention services to clients with autism spectrum disorder and other developmental delays in language, cognitive, adaptive behavior, social-emotional, self-care, fine motor, gross motor, and communication development. The behavior technician is ultimately responsible for direct delivery of the behavioral services to the children and families, as well as accurate record keeping of case notes and excellent communication with their direct supervisor about the program and the progress of the behavior service plans. The behavior technician maintains a weekly billable caseload of service hours as directed by the Director of Operations.

### **Essential Functions**

- Provides direct therapy in individual and group sessions.
- Completes weekly program writing and maintains the client's program book.
- Assists direct supervisor with implementation of individualized goals and checklists.
- Implements individualized treatment plans as written and directed by their direct supervisor/BCBA.
- Collects accurate data and graphs data as instructed.
- Maintains dignity and confidentiality for all clients.
- Maintains and protects the wellbeing of all clients.
- Completes and returns session notes and other paperwork on time and manages client PHI in accordance with HIPAA.
- Possession of a valid driver's license and the ability to meet KS's driving requirements.
- Dependable means of transportation.

### **Additional Functions:**

- Adheres to the mission, vision, and values of Ad Astra MHK.
  - Core values are identified as: Integrity, Compassion, Commitment to Excellence, Unity (collaborative problem solving approach), Candor, Humility, and Balance.

### **Preferred Education and Experience:**

- An associate degree and educational coursework completed in the areas of child development, special education, psychology, or a related field.
- A minimum of one year's experience working with children

- RBT Certification

**Work Environment & Physical Demands:**

- Ability to stand and circulate for extended periods of time.
- Ability to lift and carry up to 25 pounds.
- Moderate to high stress levels.
- Work fluctuates between school, daycare, and home settings. Regular contact with parent/guardian(s) community members and outside agency personnel.
- Hazards: Employee may be exposed to contact with individuals displaying physically aggressive, self-abusive, or socially undesirable behavior.
- Ability and willingness to travel between client locations for appointments as assigned in a punctual manner.

**Position Type/Expected Hours of Work**

Days and hours of work are Monday through Friday, hours will fluctuate based on workload and client schedule. Occasional weekend or evening work may be required based on client needs.

**Hours of Operation**

Monday-Thursday 8:00am - 6:00pm

Friday 8:00am - 12:00pm

\*Times may vary based on client needs

**Travel**

This position requires up to 100% travel moving between client residences in the Manhattan area within a 30 mile radius.

**Work Authorization/Security Clearance**

Must pass a criminal history background check prior to the first day working with clients and drug screening upon request.

**AAP/EEO Statement**

Ad Astra MHK does not discriminate in employment with regard to race, creed, national origin, political affiliation, marital status, age, gender, sexual orientation, or number of dependents. As part of the Ad Astra MHK team, no provider or employees shall aid, coerce, or conspire to cause a termination or resignation of another employee because of illegal discriminatory factors.

**Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job.

Duties, responsibilities, and activities may change at any time with or without notice.